

RETIREMENT BOARD MINUTES

July 11, 2023

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Chip Abramovic
Sabrina Backer, Chief Clerk
Melanie Bailey, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Acting Treasurer
Diona Brick, Fiscal
Vincent Witherup, Election Board
Bonnie Summers, Election Board

Justin Wolfe, Human Resources
Amie Wood – Wessell, Human Services
Mark Seigworth, Public Safety
Hilary Buchanan, Planning
Luke Kauffman, Two Mile Run Park
Ken Bryan, Citizen
Kara O'Neil, The Derrick
Rev. Mark Elliston, Christ Episcopal Church

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:34 pm

APPROVAL OF THE MINUTES FROM THE JUNE 13, 2023 MEETING:

Commissioner Abramovic made a motion to approve the minutes from the June 13, 2023 meeting, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

RETIREMENT BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Retirement Board for approval:

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Gordon Hefferman	06/09/2023	9%
Donald Miller	06/09/2023	9%
Corrin Toscano	06/12/2023	9%
Heather Mohnkern	06/14/2023	19%

The following persons are withdrawing their contributions plus interest:

NAME	AMOUNT	DISBURSEMENT DATE
Cody Carlson	\$2,691.70	07/31/2023
Samantha Goodman	\$118.07	07/31/2023
Christopher Heeter	\$611.78	07/31/2023
Justin Himes	\$263.43	07/31/2023

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Moniquice Himes	\$239.94	07/31/2023
Gage James	\$4,466.58	07/31/2023
Tyara Johnson	\$5,759.47	07/31/2023
Robert Yost	\$22.45	07/31/2023

Retirements - [Refunds; Normal (Superannuation) Retirements; Early Retirements; Death Benefits]

1.) Motion to approve the Superannuated retirement of **Cynthia Strickland** effective **06/03/2023**. She has elected "No Option" which entitles her to receive a monthly annuity of **\$430.34** payable throughout her lifetime. A pro rata benefit of **\$401.65** is also paid for 28 days in the month of June.

2.) Motion to approve the Superannuated retirement of **Delena Thomas** effective **06/03/2023**. She has elected "Four B" which entitles her to receive a monthly annuity of **\$384.39** payable throughout her lifetime. A pro rata benefit of **\$358.76** is also to be paid for 28 days in the month of June.

3.) Notice to the Retirement Board of the death of retiree **John E. Hart** on **04/15/2023**. John had elected "Four A" at the time of his retirement. There is no pension benefit, pro rata or otherwise payable to his estate or beneficiaries.

Other Business - [Buy-backs; Administrative issues]

1.) Because **Cody Carlson** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

2.) Because **Samantha Goodman** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

4.) Because **Tyara Johnson** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

5.) Because **Robert Yost** failed to execute or file pension withdrawal documents within the established time frame, the accumulated deductions are being withdrawn in accordance with Retirement Board policy.

6.) The following individuals' disbursement amounts were recalculated following the discovery of a system error; **Eric Erickson** and **Todd A. Martin**. Their July disbursement, **\$1,430.52** for Erickson and **\$68.35** for Martin, shall satisfy the adjustment owed after the error had been corrected and distributions had been reconciled.

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7.) The following individuals are owed a one-time disbursement amount in July due to a change in their status following rehire; **Nicole Garich**, **Greg Nageotte**, and **Lanado Fleming**. Their July disbursement, **\$413.77** for Garich, **\$252.69** for Nageotte, and **\$13.87** for Fleming, shall satisfy the adjustment owed after they became ineligible pension members.

8.) **Alane Fry** has chosen to vest their pension funds with the County effective **06/16/2023**.

- Commissioner Abramovic made a motion to approve the above Retirement Board Agenda items, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

OTHER BUSINESS:

There was no other business presented.

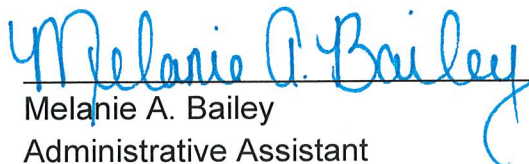
PUBLIC COMMENT:

There was no public comment offered.

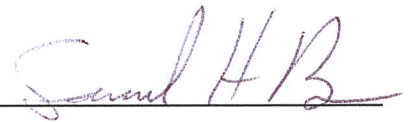
ADJOURNMENT:

The meeting was adjourned at 4:36 pm upon a motion by Jeannie Ritchey, Acting Treasurer and a second by Commissioner Abramovic, aye all.

Respectfully submitted,


Melanie A. Bailey
Administrative Assistant

Samuel H. Breene

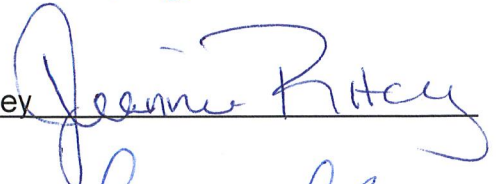


Michael C. Dulaney

Albert A. Abramovic



Jeannie Ritchey



Sabrina S. Backer

